



**SANCTIONED EVENT APPLICATION  
FOR THE YEAR: \_\_\_\_\_  
UNITED STATES POLO ASSOCIATION**

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Lexington, KY 40511

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Website: [www.uspolo.org](http://www.uspolo.org) E-mail: [earmstrong@uspolo.org](mailto:earmstrong@uspolo.org) or [tournaments@uspolo.org](mailto:tournaments@uspolo.org)

\_\_\_\_\_ Polo Club hereby applies to be Host Club for the \_\_\_\_\_  
Event at the goal level: \_\_\_\_\_ (12+ goal events approved by Tournament Committee). In support of this application, we submit the following:

1. Expected starting dates: \_\_\_\_/\_\_\_\_/\_\_\_\_. Date of Final game: \_\_\_\_/\_\_\_\_/\_\_\_\_.
2. Do you intend to use USPA Professional Umpires?  Yes  No  
*(Use of USPA Umpires is a requirement for tournaments 20 Goals and above and recommended for 12 goals and above, for assistance, contact the USPA Office)*
3. Tournament Representative responsible for Umpires (Name and Contact Info) \_\_\_\_\_
4. Tournament Equine Welfare Representative \_\_\_\_\_

**SANCTIONING FEE:**

The annual sanctioning fee is based on the upper handicap level falling in the category as per the following table, and is payable to the USPA within 30 days of the date the sanctioning is approved.

<b>Handicap Level</b>	<b>Outdoor Fee</b>	<b>Arena Fee</b>
Over 16 goal	\$1275.00	\$ 100.00
13 - 16 goal	\$ 500.00	\$ 100.00
9 - 12 goal	\$ 375.00	\$ 100.00
7 - 8 goal	\$ 250.00	\$ 100.00
0 - 6 goal	\$ 125.00	\$ 100.00

**PROFESSIONAL UMPIRES:**

Preference will be given to Host Club agreeing to employ USPA Professional Umpires.

**LIABILITY INSURANCE:**

Effective January 1994, USPA Clubs wishing to host USPA National, Circuit and Sanctioned Events, must produce a certificate of Insurance including participant liability of a minimum coverage of \$1,000,000.00 **NO EVENT WILL BE AWARDED WITHOUT A CERTIFICATE ON FILE**

**TELEVISION RIGHTS:**

In consideration of the awarding of this event, the Host Club shall pay the applicable fee, as specified from time to time, to the USPA and further assigns, transfers and conveys to the USPA any and all rights, titles and interests in and to any copyright, trademark, service mark, or other interests the Host Club may possess or own, in and to the broadcasting, taping, filming, television, or other transmission or recording of , or in connection with, the tournament(s) and related polo activities, and further acknowledges and agrees that any and all such rights, titles and interests shall belong to the USPA exclusively and may be used, reproduced, distributed or otherwise disseminated by the USPA directly or indirectly in any manner it desires. Accordingly, prior to TV or other coverage of, or in connection with, tournament matches, contact the USPA office for authorization and approval, which authorization and approval may be granted at the sole discretion of the USPA on such terms and conditions as it may prescribe. As per award agreement, if any games are televised or videotaped, the Host Club must provide the USPA one (1) free copy for use in the Polo Training Foundation Library.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Club Delegate or President

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
USPA Circuit Governor

**TOURNAMENT COMMITTEE APPROVAL:**  Yes  No **DATE OF APPROVAL/DENIAL:** \_\_\_\_\_

## HOST CLUB TOURNAMENT COMMITTEE RESPONSIBILITIES

- A. The Host Club is responsible for the collection and remittance of all USPA entry fees, contract fees, club dues, player dues, Host Club entry fees, and any other charges related to the event.
- B. The Host Club shall communicate the details of the event in such a way as to encourage maximum participation.
- C. The Host Club shall receive entry forms from all teams participating in the event on forms supplied by the USPA, and shall receive waiver, indemnity, assignment and hold harmless agreements from all individuals participating in the event on forms supplied by the USPA. The Host Club agrees to indemnify, defend and hold USPA harmless against and from any and all suits, claims, demands, damages, liabilities, costs, and expenses (including reasonable counsel fees) arising out of USPA's use of photographic, broadcasting, taping, filming, television or similar rights, of any kind, of teams or individuals participating in the event who have not signed the prescribed USPA forms.
- D. The Host Club shall appoint a Tournament Committee which shall be responsible for conducting the event. As a condition for awarding the USPA National Event to the Host Club, the Board of Governors may reserve unto itself the right to designate and/or approve appointments to the Host Club Tournament Committee. The responsibility of the Club Tournament Committee starts at the time of the draw and end at the conclusion of the final game.
- E. The Tournament Committee shall select officials, including timer, scorer, and flaggers, for all matches. When possible, Umpires shall conform to the following standards:
- |  |                                     |
|--|-------------------------------------|
| Upper handicap limit of 22 goals and over  | AA Certified Umpire                 |
| Upper handicap limit of 22 goals and below | AA-A Certified Umpire               |
| Upper handicap limit of 16 goals and below | AA-A-BB Certified Umpire            |
| Upper handicap limit of 12 goals and below | AA-A-BB-B Certified Umpire          |
| Upper handicap limit of 8 goals and below  | AA-A-BB-B-CC Certified Umpire       |
| Upper handicap limit of 4 goals and below  | AA-A-BB-B--CC-C-CT Certified Umpire |
- USPA Certified Umpires, if available, should be used. As a condition for awarding the USPA National event to the Host Club, the Board of Governors may reserve unto itself the right to designate and/or approve the umpires to be employed for the event. The USPA may also require that the Host Club enter into a contract with the USPA for the provision for umpires.
- As a condition to awarding National, Circuit, or Sanctioned tournaments with an upper handicap limit of 20 goal and above, the Host Club will be required to contract with the USPA for at least two professional USPA certified umpires. In addition, horse emergency equipment (i.e. designated horse ambulance, screen, leg splint) must also be at field side during all tournament games.
- F. The Host Club Tournament Committee shall apply and enforce USPA Rules and Policies throughout the event and shall, where necessary, make decisions regarding the interpretation of such Rules and Policies. The decision of the Committee is final, subject only to the authority of the USPA Board of Governors.
- In events with an upper handicap level of 20 goals or more, the Host Tournament Committee may choose the Defended or Undefended procedure for Penalty No. 3.
- G. The USPA owns all TV rights to USPA Tournaments. Prior to TV coverage, contact the USPA office for authorization and approval. For events to which USPA By-Law Section 5 applies, the Host Club shall obtain and grant to the USPA the right to use, and to permit others designated by the USPA to use, the name and pictures of the Host Club and all facilities and grounds used in connection with or related to the event, and the likenesses or pictures of all personnel, participants, spectators and any other related subjects at the event, in television and radio broadcasts, motion pictures, and similar media, and in advertising, publicizing and promoting the events.